

Continuity of Education Plan

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Goal of Plan

The Southern York County School District, through a cooperative effort with the family and community, will provide quality learning that promotes academic and social emotional support through this uncharted time of crisis. Our goal is that every student feels safe and secure during this time and that they are able to continue with education that meets their individual needs.

Overview of Plan

The Southern York County School District will work with our teaching staff to create distance learning opportunities for all students to access continued learning during school closure for the safety of all. Each grade level will create weekly lessons that both provide planned instruction and incorporate enrichment and review.

Planned instruction will be based on standards that have not already been covered this year and will be accessed through choice board formats which allow students to access standards through activities that include technology, hands on learning, project based learning, reading and writing, and videotaped direct instruction. This instruction will allow students the ability to access learning through a variety of means to engage students, meeting their own individual needs.

Enrichment and review of instruction will happen through a variety of means to ensure taught concepts are not forgotten. Students will be given a variety of materials in order to accomplish this including online programs that have been used throughout the year, that can be printed paper/pencil as needed. In addition, activities will incorporate SEL activities to help us understand how students are doing emotionally during this time period. This year, our District has been engaged in professional learning on social emotional development through CASEL and responsive classroom. Teachers have been using this training to create lessons that focus on the whole child. This will continue to be integrated into lessons during this distance learning opportunity.

Expectations for Teaching and Learning

Elementary:

General Information:

- Differentiation - give choices for ways students demonstrate standards
- Get students thinking and having fun - not completing worksheets
- Design project-based learning experiences, activities
- Direct instruction - record videos for students to access at their convenience
- Quality, not quantity
- Assignments are to be posted 1 week at a time
- Venue to communicate and deploy lessons: Google Classroom

Collaboration:

- Teachers in each grade level will collaborate through google classroom to provide course instruction on Math, Science/STEM, Social Studies, and Language Arts.
- Specialists and Counselors will provide grade-level teams with 1 lesson per week. Homeroom teachers will include the lessons in Google Classroom.
 - 1 music, 1 art, 1 library, 1 PE, and 1 SEL (counselors) lesson per week

Daily Suggested Expectations for Students:

K - 6:

- Content
- iReady Math (1 assigned lesson)
- iReady Reading or Independent Reading
- Special

Standards:

- ELA: 1-2 per week
- Math: 1-2 per week
- Content: 1-2 per week

Accountability:

- Provide students and families feedback on work completed or in progress
- We will document students' progress towards standards
 - We will communicate this information to parents
 - This will help determine grouping and other instructional needs of each student in the future.

- Student work WILL NOT be graded with traditional grades
- Students will receive feedback on projects completed or in progress

Middle School:

- Teachers will communicate through Google Classroom and/or email.
- All learning material for the week will be housed in the students Google Classroom account.
- Students can expect about 2 hours of work a day, at a minimum.
- New assignments for the week will be posted in Google Classroom by 8 AM on Monday.
- Assignments for the week are due the following Sunday after they are posted for attendance purposes.

High School:

- Teachers will communicate through Canvas and/or email.
- All learning material for the week will be housed in the students Canvas account.
- Students will receive three assignments per week from each of their classes.
- New assignments for the week will be posted in Canvas by 11 AM on Mondays.
- Teachers will assign due dates for each assignment based on the length and complexity of the assignment.

Communication Tools and Strategies

District Information is going out through:

- Phone call messages
- Email
- Posted on the District Website
- Hard copy communication as needed

Google Platform is being used for all Classroom Contact:

- Google Hangouts for instruction and morning meetings for social contact.
- Video Recording of Instructional Learning for students to access at any time
- Google email
- Phone contact
- Mail

Google Classroom:

- Elementary and Middle School Learning Platform

Canvas:

- High School Learning Platform

Access (Devices, Platforms, Handouts)**Devices:**

- Students in grades K-6 are able to pick up a Chromebook device from their school by working with the school principal on pick up times at each elementary school.
- Students in grades 7-12 were one to one with Chromebook devices prior to school closing.
- High School & Middle School Loaner Chromebooks can be picked up every Monday thereafter from 11:00 a.m. to 12:00 p.m. at the front of Southern Middle School. Malfunctioning Chromebooks should remain at home until we return to school and have a process to effectively clean them should they have been exposed to COVID-19.

Platform:

- Google Classroom is being used to deploy all learning activities in grades K-8
- Canvas is being used to deploy all learning activities in grades 9-12

Additional Deployment:

Students with limited or no internet access will be able to access instruction in a variety of forms:

- Download information to their devices through coming to the District at any time to access the internet.
- Picking up thumb drives with academic information on a weekly basis, picked up during meal pick up times and locations.
- Or materials will be printed for those families that would prefer this type of support and given out during meal pick up times and locations.
 - Middle School location for Middle and High School
 - Each elementary school via administration as established by parent communication.

Staff General Expectations**Middle and High School Teachers:**

- Teachers, including Special Education teachers, will post 'Office Hours' on their Google Classroom/ Canvas pages by 3:00 p.m. Friday, and send Google Hangout invitations to their students by Monday. During 'Office Hours,' students will be able to use Google Hangouts to meet face-to-face via video chat or by telephone with teachers to receive assistance with their assignments. While students have the access to accept a Google Hangout invitation from a

teacher, they will not have access to create a Google Hangout with teachers or their peers. Some teachers may also use Google Hangouts to conduct group instruction for their classes.

a. Teachers will host 'Office Hours' each week in an effort to provide as much assistance as possible to all of our students.

- Teachers will use the same access codes to their Google Hangout 'Office Hours' each week so students without internet access or limited access will be able to use landlines to make contact with their teachers and will only have to maintain one phone number for that teacher.

Elementary Staff:

- All elementary teaching staff will communicate with families on a weekly basis and encourage additional contact as needed. Google Classroom will be the method of communication and deploying lesson activities to students.
- Teachers will collaborate in grade level teams, bi-weekly for lesson and unit planning. Administrative support will be offered during these biweekly meeting times.
- Teachers will participate in weekly team meetings to discuss student concerns.

Student Expectations

SYCSD Student Expectation:

Be Prepared:

- Review all assignment expectations.
- Be mindful of due dates.
- Map out weekly assignments.

Be Respectful:

- Be Kind to everyone.
- Act appropriately in all class meetings.

Have Integrity:

- Submit your own work.
- Use your own school accounts.

Be Dedicated:

- Log into class every day for updates.
- Stick to a routine.

Be Engaged:

- Ask questions.
- Communicate with your teacher regularly.

Students will complete work assigned through Google Classroom or arrangements made with the teacher for assessing students who are working without internet access or through different means.

Attendance / Accountability

Elementary:

- Student completion of assignments will document attendance
- Teachers will provide students and families feedback on progress in reaching standards.
- Student progress on Ready Math and Ready ELA will be tracked through the IReady portal.

Middle and High School:

- Student attendance will be documented through lesson completion.

Good Faith Efforts for Access and Equity for All Students

All students will have access to instructional materials:

- Loaner Chromebooks
- Access to internet Services- low and free internet communication
- Access to thumb drives of material
- Printed Material

Special Education Supports

During this challenging time, we strive to meet the needs of all of our students in SYCSD. Our Special Education population is one that we must continually check to ensure equitable access to instruction and to ensure they are making strides in their academic and social emotional learning. Systems have been put in place to promote this learning, including:

SYCSD will provide virtual, remote and other distance learning opportunities in order to provide our students special education and related services.

- Special education providers will connect with students primarily through virtual platforms such as google classroom.
- Supports and services will be provided through a variety of means best suited for individual circumstances as determined by the student's family and support provider.

- These synchronous and/or asynchronous learning opportunities may include but are not limited to direct one on one instruction, small group instruction, whole group instruction, student consultation via online office hours, video modelling, consultation and collaboration with regular education providers, and alternative online formats.
- When connection via digital format is not feasible and/or practical for individual students, alternative means of instructional delivery will be provided. This may include utilizing alternative curricular platforms such as those provided by the Pennsylvania Department of Education. Alternatively, some students may best be served through remote learning and distance learning options. Given the limitations of an online virtual format and distance learning, implementation of students' IEPs through the District's continuity of education plan might or might not enable full implementation of the "free appropriate public education" described in every student's current IEP. The support and services provided to students will represent SYCSD's best effort to meet the needs of each student during this period of unprecedented school closure, when many instructional resources are necessarily limited.

EL Supports

During this challenging time, we strive to meet the needs of all of our students in SYCSD. Our EL population is one that we must continually check to ensure equitable access to instruction and to ensure they are making strides in their academic and social emotional learning. Systems have been put in place to promote this learning, including:

- Students with Internet access will be provided live, online ELD instruction in the domains of Listening, Speaking, Reading and Writing from the ESL Program Specialist. This will be done through the school district's online instruction platform of Google Classroom or through online meeting tools such as Google Meet.
- ELD will be incorporated into all classes taught by non-ESL licensed teachers in which ELs are enrolled. Teachers, working with the ESL Program Specialist, will create learning opportunities that incorporate language instruction as well as supports, modifications, and accommodations in order to allow ELs to access the standards to which the course is aligned.

LIEP Teacher Role:

- Daily office hours with the LIEP teacher for student instruction/contact. Paper copies of materials will be sent home to students without internet access. Check-ins will be done via phone communication for students without internet access.
- Weekly parent contact will be made via phone, email, or Flyer Connect App.

- The LIEP teacher will collaborate with non-ESL teachers during team meetings to help with planning.
- The LIEP teacher will provide alternate assignments and modifications as necessary to support the English proficiency level of the students.
- Professional resources will be provided to non-ESL teachers to aid in planning.

Gifted Education

During this challenging time, we strive to meet the needs of all of our students in SYCSD. Our Gifted population is one that we must continually check to ensure equitable access to instruction and to ensure they are making strides in their academic and social emotional learning. Systems have been put in place to promote this learning, including:

Elementary:

Parents will be emailed once a week (Sunday or Monday) with Seminar information, Google Hangout/Seminar Time/Office Hours, as well as the instructions for the following week's work.

- Students were assigned activities within Seminar Google Classroom.
- All parents and students received the same email with Google Classroom instructions.
- Office Hours are held twice per week for this time frame, and, for this time frame, optional for students (same as the amount of time Seminar is held).
- All students have a scheduled Google Hangout time each week to discuss/share their assignments.

Students will work on:

1. Interactive Habits of Mind Board:
2. Situational awareness activities
3. Choice board with various challenges ranging in student interests.

Middle School:

- All Students invited to google hangouts three times per week for check-in, support, and discussion.
- Enrichment activities and resources provided to all students and parents through email with enrichment being optional.
- Personalized enrichment offered to all students through email (also sent to parents) and google hangout meetings. The personalized enrichment includes one on one brainstorming of ideas

with gifted support teachers and students, student choice of enrichment project, personalized resources and activities, as well as weekly check-ins with student and gifted support teachers for accountability.

High School:

- All Students invited to google hangouts two times per week for check-in, support, and discussion.
- Enrichment activities and resources provided to all students and parents through email with enrichment being optional.
- Personalized enrichment offered to all students through email (also sent to parents) and google hangout meetings. The personalized enrichment includes one on one brainstorming of ideas with gifted support teachers and students, student choice of enrichment project, personalized resources and activities, as well as weekly check-ins with student and gifted support teachers for accountability.

IEP meetings:

Gifted IEP meetings are being held through google hangout or phone conferences.

Supporting Classroom Teachers w/ GIEP via distance learning:

All classroom teachers who have gifted students are supported via enrichment options or specific activities that meet their area of strength-based need via the distance learning they are providing.

Building/Grade Level Contacts

Friendship Elementary School:

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Resource Links
<p>I Ready Student Portal: https://login.i-ready.com/</p> <p>Reading A-Z: https://www.readinga-z.com/</p> <p>NewsELA: https://newsela.com/signin</p>